## Achievements against Goals

**MARYBOROUGH - St Mary’s Primary School**

### Catholic identity and ethos

<table>
<thead>
<tr>
<th>To assist staff to make better use of prayer and worship</th>
<th>2010 - 2010</th>
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<tbody>
<tr>
<td><strong>20 Jan 2010</strong></td>
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<tr>
<td>• SMP staff joined with SMC staff for a SpiritFire PD in January</td>
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<tr>
<td><strong>8 Aug 2010</strong></td>
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<tr>
<td>• The MusicFire group held a twilight music inservice in August with over 70 teachers attending.</td>
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### To enhance the teaching and learning of Religion

<table>
<thead>
<tr>
<th>2010 - 2010</th>
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<tbody>
<tr>
<td><strong>8 Sep 2010</strong></td>
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<tr>
<td>• Two new staff attended the ASREAP inservice.</td>
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<tr>
<td><strong>8 Dec 2010</strong></td>
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<tr>
<td>• In planning sessions with the APRE, Religion pedagogy and consistency was addressed.</td>
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### To promote and enhance the Catholic identity of our school.

<table>
<thead>
<tr>
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<tr>
<td><strong>8 Dec 2010</strong></td>
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<tr>
<td>• A year 7 Leadership group focused on spirituality in the school in 2010.</td>
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<tr>
<td>• Class masses, liturgies and reconciliation are now conducted in the school chapel on a weekly basis.</td>
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<td>• Each class took on a community service project in 2010 and the school supported a primary school in Mele Village, Port Villa, Vanuatu.</td>
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<tr>
<td>• Live Music was used at all major masses and liturgies in 2010.</td>
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<td>• The school and students were involved in most of the monthly Parish Family masses in 2010</td>
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</table>
Curriculum - Teaching and Learning

Develop a coordinated approach to professional Development which meets QCT requirements.  

2010 - 2010

8 Apr 2010

• An application system was developed for professional development which requires staff to complete a form for their request. All applications are then reviewed and approved by the leadership team.

8 Sep 2010

• All staff have been instructed to make use of the QCT electronic log to record all PD.

Develop cooperative networks to effectively address the needs of students.

2010 - 2010

8 Dec 2010

• A transition form was developed for use throughout the school. This form was completed by all class teachers after semester 2 reports were written and these were sent to the LST for collation and distribution to the 2011 class teachers.

Develop inclusive curriculum, assessment and reporting practices

2010 - 2010

8 Jun 2010

• An extension learning group was established and this group worked on a weekly basis with the CST.

Ensure our Behaviour Support Program meets the needs of our community.

2010 - 2010

8 Jun 2010

• All class teachers are required to write class behaviour plans which reflect the school behaviour plan.
• The Code of Behaviour has been reviewed and reworded to include a focus on positive consequences as well as negative ones.

8 Dec 2010

• An electronic record of behaviour incidents has been developed for use by all staff.

Improve student performance in literacy and numeracy

2010 - 2010

8 Jun 2010

• All staff have completed First Steps PD.

8 Dec 2010

• New resources for reading and comprehension were purchased using Lit/Num partnerships funding.
• The LNIT teacher worked with all staff in the area of planning and helped in the creation of consistency of pedagogy.

Strengthen continuity and consistency in teaching and learning approaches

2010 - 2010

8 Dec 2010

• All teachers were released from class each term and they completed guided planning days with the APRE, LNIT and CST.

Strengthen our processes for providing for the needs of students with disabilities

2010 - 2010

8 Apr 2010

• All enrolment procedures were reviewed and the Enrolment Support Process for special needs students was implemented.

4 Nov 2010

• The Principal and LST met with personnel from BCE to discuss a plan for implementation of the Shaddock Review recommendations. Teaching and Learning goals were set for 2011.

Use school data to inform teaching and learning

2010 - 2010

8 Sep 2010

• Mark Snart performed data analysis of our NAPLAN results and shared with staff, ways to read our data to benefit our future programs.

8 Dec 2010

• Pat-R and Pat-Maths resources were purchased and used in all year levels. Results were recorded and used to manage our Lit/Num program.
• The LST worked with an external provider to create a database which houses all of our standardised test results for every student in the school.
### Relationships and community

Build effective partnerships with St Mary's College, the Parish and other schools in the area.

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<tr>
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</table>
| 8 Dec 2010 | • Staff from the school and the College collaborated on matters such as the Family Mass, Mary's Feast Day celebrations, transition of students, professional development opportunities.  
• The Principal attended Parish Finance Council and Parish Pastoral Council meetings whenever possible.  
• The Principal met regularly with the Parish Priest and Principal of SMC.  
• We joined with other schools in our district for CTJ day and other PD opportunities and assisted some schools by sharing personnel and resources. |

### Develop the School Pastoral Board and encourage parent participation.

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<tbody>
<tr>
<td>8 Apr 2010</td>
<td>• A review of Board membership was conducted and new members were introduced, including one parent seconded for financial input.</td>
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<tr>
<td>8 Dec 2010</td>
<td>• In 2010, we trialled joint P&amp;F and Board meetings every second month and these were very successful.</td>
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### Engage our parent community in future directions planning (Strategic Planning).

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<td>8 Apr 2010</td>
<td>• A comprehensive convocation process was undertaken to gather data on community feelings about the school. This data was then reported back to the community and used to inform our annual goals and school renewal plan.</td>
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### Enhance our capacity to be good stewards of school finances, assets and resources.

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<td>8 Jun 2010</td>
<td>• A resources room was established for the staff. This provided the day-to-day expendable resources they need to teach effectively. It was funded through book sales commission.</td>
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</table>
| 8 Dec 2010 | • A review of school purchasing arrangements was undertaken and new procedures put into place, allowing greater transparency and equity.  
• The school has successfully completed the changeover from Maze to eMinerva and Dynamix. |
School organisation and administration

Effectively implement school renewal, validation and compliance processes.  
8 Dec 2010  
- The school has completed an internal review of the following components:  
  2.2 Curriculum, 3.1 Learning Support, 5.1 Relationships with parents, caregivers and the local community, 6.1 ICLT Teaching and Learning, 7.1 Budgeting and Finance and 8.1 Planning and reporting.

Ensure that the school is a safe, productive and healthy environment for all.  

8 May 2010  
- All staff completed first aid training at the start of term 2.

8 Jun 2010  
- A review of the school emergency evacuation plan has been completed and a new plan has been implemented.

8 Dec 2010  
- New excursion and risk assessment forms are now in use in the school.
- Student medical alerts and their plans and procedures were updated and stricter epi-pen procedures are now in place.

Improve ICT access and use in teaching and learning.  

8 Sep 2010  
- An ICT Committee was formed to address ICT infrastructure and teaching in the school. Mike Ritter from BCE has guided this committee. An audit of staff ICT skills (Starr review) was undertaken by the committee.

8 Dec 2010  
- All staff have been provided with a laptop for their use and there is an even distribution of computers in each of the classrooms. This has been boosted by the purchase of 16 new laptops.

Provide appropriately equipped buildings and well-maintained facilities.  

8 Apr 2010  
- We have implemented a graded Master Key system in the school to improve security.

8 Jun 2010  
- The school has completed the construction of a dedicated Arts/Drama teaching space with the help of the P&F.

8 Dec 2010  
- Painters and plumbers have provided input and quotes to enable us to create our own Maintenance Plan.
- The school has been successful in the purchase of the block of land next to the school at 242 Lennox Street.
- The school has worked through the successful completion of our new multipurpose hall and associated ground works (BER Project).

Review and update school files and data storage systems.  

8 Dec 2010  
- The school successfully moved across to the new BCE student management system, eMinerva. All rolls are now being marked electronically using this system.